Health and Wellbeing projects and activities FUNDING APPLICATION

1. **Applicant:**

Name	John Grant
Organisation	West Wiltshire Multi Faith Forum
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Phone number	7775528548
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2.

2. **Amount of funding required from the Area Board:**

£0 - £1000	1000.00
£1001 - £5000	
Over £5000 (please note – our grants will not normally exceed £5000)	

3.

3. **Are you applying on behalf of a Parish Council?**

Yes	
No	x

4.

4. **If yes, please state why this project cannot be funded from the Parish Precept?**

5.

5. Project title?

WWMFF-Health and Wellbeing Outdoor project

6.

6. Project summary: (100 words maximum)

WWMFF runs weekly English lessons for women from different racial and age groups during term time. We hold Social lunches at the end of each term inviting visitors from external agencies and members of public. Once a month we have a speaker from statutory and voluntary sectors to give a talk to raise awareness of their work. Some of our ladies are isolated due to personal issues, language barrier, depression. Ladies showed a keen interest in visiting National Trust Gardens**, Longleat. These activities will help remove isolation and improve mental state ladies.
In addition we often learn through women of their relatives and friends not feeling well or have other personal issues. The group put in place support wherever possible or refer to appropriate agencies for their relatives.
** To be decided by women. (On the list are: Courts GDN, Stourhead)

7.

7. Which Area Board are you applying to?

8. Melksham

9. What is the Post Code of the place where your project is taking place?

SN12 6JU

10.

9. Please tell us which themes best describe your project:

☐ Intergenerational projects x Older People Support/Activities ☐ Carers Support/Activities x Promoting physical and mental wellbeing x Combating social isolation x Promoting cohesive/resilient communities ☐ Arts, crafts and culture ☐ Safer communities	☐ Heritage, history and architecture x Inclusion, diversity and community spirit ☐ Environment, recycling and green initiatives ☐ Sport, play and recreation ☐ Transport ☐ Technology & Digital literacy ☐ Other

10.

If Other (please specify)

☐

10. About your project
Please tell us about your project (a strong application will address all of the following):

BAME community generally has high level of social isolation due to fear of prejudices (Much of this can be perceived), language barrier, and lack of confidence. A number suffer from depression. English classes help women learning English, discusses issues and build confidence. Taking women on trips would be introducing them to places to enjoy in Wiltshire, and walking locally. The criteria meets Health and Wellbeing priority

How does your project support local needs and priorities?

Between 20 and 30 directly and as many indirectly. Above all preparing women to become independent.

How many older people/carers to do you expect to benefit from your project?

How will you encourage volunteering and community involvement?

Our group is run by volunteers. We have persuaded a number of women learning English to get involved in volunteering. 3 are currently helping at the church with their Parents and Toddler group. The others are looking to find volunteering work in charity shops

How will you ensure your project is accessible to everyone (for example: people living with a

The trip will be offered free . A donation will be requested towards entry fee. Those we are aware of on low income will not need to make a donation. This will be done sensitively to ensure no one knows who is contributing or not.
For example not all women are able to make a contribution towards English lessons. Every one receives an envelope to make a discrete donation quietly.

disability or on low incomes, or vulnerable, or socially isolated etc.)

How will you work with other community partners?

The group have received good advice from the Community Engagement Manager and others in the area, introducing us to a network of voluntary sector. We will be working with those we know and also continue to increase our network.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- ☐ Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.

- ☐ How do you make sure staff and volunteers understand their safeguarding responsibilities?

We have a full safeguarding policy and public liability Insurance.

- ☐ Who in your organisation is ultimately responsible for safeguarding?
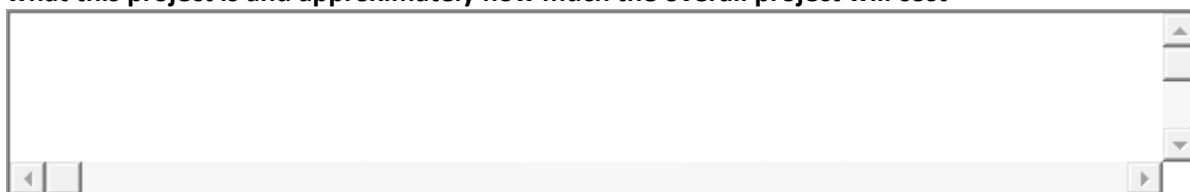
12. Monitoring your project

Number attending, Feed back from women

How will you know if your project has been successful? *required field

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are mindful funding is hard to come by. We will organise fund raising events to raise funds as well as donations from participants. In addition we will need to look to put a grant application to other organisations. Since 2015, 3 students have found part time work. It may be some other student may find work just to have some "pocket money".

14. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost

15.Finance:

15a. Your Organisation's Finance:

Your latest accounts:

May

2016   Month   Year

Total Income:

£ 24821

Total Expenditure:

£ 19728

Surplus/Deficit for the year:

£ 5093.00

Free reserves currently held:
(money not committed to other projects/operating costs)

£ 1671.00 *

Why can't you fund this project from your reserves:

The total income/expenditure is as at May 2016. Since June 2016 there has been a lot of activity. We have protected funds for the following projects as at Feb 2017:

Grant Melksham Class £1337.00

Men English Class Grant £7255.00

WC-Community Engagement Training £ 1902.00

WC-Support with surveys (Consultancy) £900.00

*Gen reserves for 2017/2018 £1671 (Admin, Liability insurance etc)

Bridge House Grant For training in computer skills and English Classes (£6770.00)

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost   £1940.00 *

Total required from Area Board   £1000.00

Expenditure	£	Income	£	Tick if income confirmed
NB. If your organisation reclaims VAT you should exclude VAT from the expenditure (Planned project costs help)		(Planned Income help)		
Community Transport £45x4	£180.00			☐
Driver £(8.00 x5)x4	£160.00			☐
Entry fee (£20.00x20) x4	£1600.00			☐
				☐

				☐
				☐
				☐
				☐
				☐
				☐
Total	£1940.00	Total		

£940.00 shortfall will be met through donations and income earned through training in April and May 2017

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

☐   Yes

X   No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

[   ]

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

☐   I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

☐   For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

x I will make available on request the organisation's **latest accounts**

Constitution:

x I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

x I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

☐ I will make available on request evidence of ownership of buildings/land

☐ I will make available on request the relevant planning permission for the project.

☐ I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

x I confirm that the information on this form is correct, any award received will be spent on the activities specified.